



Request to Transfer

International Student Services

MCK 181 BYU-H #1931 55-220 Kulanui St. Laie, HI 96762 (808) 675-3516, Fax (808) 675-3525

PURPOSE: International students may request to transfer their SEVIS record to another SEVIS-approved institution by completing this form and providing proof of acceptance to the new school. In order to be eligible for an active transfer, students must have maintained their status while attending as a full-time student at BYU-Hawaii.

MAINTAINING STATUS REQUIREMENTS: *International students must be compliant with the following to be eligible for transfer -*

- Complete required credit hours for required semesters/terms in good academic standing
- Work only authorized hours in eligible employment positions
- Maintain legal documents (valid passport, I-94 and I-20/DS02019)

SUPPORTING DOCUMENTS: *Please provide the following supporting documents with this request for transfer -*

- Verification of acceptance to the university you are requesting the transfer to
- Original legal documents (passport, I-94 and I-20/DS-2019)

Complete the transfer-out information below in clear, legible writing.

Last	First	Middle
BYUH ID#	Home Country	Country of Citizenship
Preferred Email		Phone Number
Visa Status <input type="checkbox"/> F-visa <input type="checkbox"/> J-visa <input type="checkbox"/> Other		SEVIS #
Program Information		End Date
		Start Date

Complete the transfer-in information below in clear, legible writing.

School Name	SEVIS Number
Acceptance Date	Transfer Release Date
Maintained Status <input type="checkbox"/> Yes <input type="checkbox"/> No (please explain)	
DSO/ARO Signature	Date

***CERTIFICATION:** *I acknowledge that the information provided with this application is true and accurate.*

Student Signature	Date
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FOR OFFICE USE ONLY

PS COMMENTS _____ SEVIS _____ FILE _____ NOTES _____