

## How Do I Register for Classes Online?






### To Access Your Student Center

1. Go To: [www.byuh.edu](http://www.byuh.edu)
2. Click on **mybyuh** tab
3. Click **Student Center** under the Student Tab
4. Enter CES Net ID and Password

### When Can I begin registering?

1. In student center on right is Enrollment Dates
2. Click Open Enrollment Dates
3. Make sure it's the right term
4. This gives the exact time and day you can begin registering for any term or semester

### Online Registration

1. Check your holds FIRST, look on the right side of the student center under Holds.
  - a. If you don't have any, then go to step 2.
  - b. If you have a hold, click on it and it will tell you what department it is under.
  - c. Go to that department on campus and take care of it. NOTE: Most holds prevent you from enrolling, adding, or dropping, so take care of these as soon as you can.
2. To register for new classes, click on Enroll on the left side under Academics.
  - a. Select the term/semester
  - b. To select classes, click Search button on the left side
  - c. Select a course subject (course number may be used, but not necessary.) Hit search.
    - i. **Open Classes** green circle 
    - ii. **Waitlisted** classes yellow triangle 
    - iii. **Closed** classes blue box 
3. Once you have found your class, click Select Class
  - a. NOTE: to register for classes is a three step process. DO NOT stop here because you will not be registered for the class.
4. After selecting your class, click on NEXT
  - a. NOTE: if the class is on "waitlist" (**yellow triangle** ) , you must select **waitlist** before clicking next or you will not be put on the waitlist.
5. The selected class will be added to your **Enrollment Shopping Cart**. You can either continue to look for classes or finish enrolling.
6. To finish enrolling, click Proceed to Step 2 of 3
7. Confirm your classes
8. Click on Finish Enrolling
9. This is where your registration results will show. If you are registered for the class a green " " will be next to the class. If you are unable to register there will be a red "**X**" in the status box. Read the error message to know what needs to be done to **fix the problem**.  
Example of problem: Repeat a class – you can't register yourself– see an advisor.