

Shifts in verb tense means changing from one tense to another (within the sentence). These changes help readers understand the temporal relationships among various narrated events. BUT unnecessary or inconsistent shifts in tense can cause CONFUSION. Generally, writers maintain ONE tense for the main discourse and indicate changes in time frame by changing tense relative to that primary tense. English has three time frames: past, present, and future. Each of these is divided into simple, progressive, perfect, and perfect progressive. The regular verb TO MAKE is shown below:

	Past	Present	Future
Simple	made	make/makes	will make
Progressive	was/were making	am/is/are making	will be making
Perfect	had made	has/have made	will have made
Perfect Progressive	had been making	has/have been making	will have been making

Each of these aspects is controlled, or affected, by time markers (also called time expressions or signal words).

T' re are some examples of some commonly used time markers:



	Past	Present	Future
	yesterday, the day	rarely, sometimes,	tonight, tomorrow,
	before yesterday, last	regularly, always, every	the day after
9lqmill	week/month/year, a	week/day/time/year, usually	tomorrow, later, next
0000000	few minutes/two		week/month/year, in
	hours/five years ago		2005, for the next 2
			years/days/months
	while, when, as,	now, right now, at	in 2005, for the
Drogressive	at that	present, today, these	next 2
B B 0 C B 0	time/moment	days, nowadays,	years/days/months
		currently, presently	
75 A . I	before, after, by the	since, for, already, yet,	by (a future point
Perfect/	time, already	just, so far, until now,	in time), by this
70 P 70 0		several/four/many times	time next year
Perfect Progressive			Decided in the second s

Guidelines

Don't shift from one tense to another if the time frame for each action/ state is the same.

Example The ocean contains rich minerals that washed down from rivers and streams.

i. Contains is present tense referring to a contains and streams. i. Contains is present tense, referring to a current state; washed down is past, but should be present (wash down) because the minerals are currently continuing to wash down.

Correction The ocean contains rich minerals that wash down from rivers and streams.

The children love their new tree house, which they built themselves.

i. Love is present tense referring to 2. Do shift tense to indicate a change in time frame from one action or state to another.

i. Love is present tense, referring to a current state (they still love it now) built is past, referring to an action completed before the current time frame (they are not still building it.)

Incorrect	Correct
We are living there last year.	We were living there last year.
She raised her hand and gives the wrong answer.	She raised her hand and gave the wrong answer.