

GRADUATE STUDENT PROGRESS REVIEW

To be completed each May and November of every year

Name of Student _____ Degree: _____ Date _____

Part I

*To be completed by the student **prior** to the Progress Review. Responses should be included in the opening slide of the student presentation. Also write responses on this form.*

1. When did you start the program and when do you plan to finish?
2. What is your program GPA?
3. How many hours per week are you spending on research-related activities?
4. Which courses have you completed in the last 6 months?
5. What TA responsibilities have you had in the last 6 months?
6. Referring to goals set in your last progress review, list your accomplishments from the last 6 months. Include experimental results, presentations, and publications. Also describe obstacles.

7. What are your goals for the next 6 months?

Part II

Based on the progress review meeting, how should the goals listed above be adjusted?

Part III

To be completed by the Committee Chair following the Review, signed by the Advisory Committee, and submitted by the Chair to the Graduate Coordinator:

The Committee Recommendation:

- _____ Satisfactory progress, continuance in the graduate program
- _____ Marginal progress (see below)
- _____ Unsatisfactory progress (see below)

Signatures:

Committee Chair	Date	Member	Date
Member	Date	Member	Date
Member	Date	Member	Date
Graduate Coordinator		Date	

Revised December 2012

If the recommendation is marginal or unsatisfactory, complete the section below. Be aware that two unacceptable (marginal or unsatisfactory) ratings will result in termination from the program.

List the task(s) that need to be completed in order for the student to regain satisfactory status. Be very specific, defining criteria for completion. Include the date(s) by which they need to be completed.

I agree with the terms described above.

Signature of Graduate Student's Advisor	Date
Signature of Graduate Student	Date