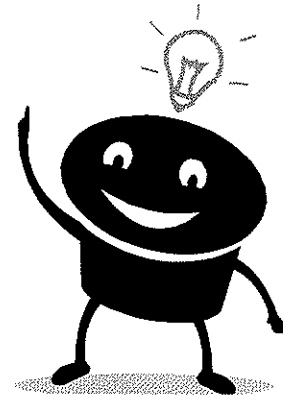


Proposals



A proposal is an offer to solve a problem in a particular way.

Proposal Must demonstrate that:

1. That the problem is real (or a project of research) and is worthwhile.
2. That the topic is properly restricted and sharply focused so that it can be dealt with in a time, space, etc. given.
3. That the plan is sensible and there is ample, quality research material with which to carry out the project.

Producing a proposal:

1. Do preliminary research
2. Develop a plan or outline including decisions about what to emphasize
3. Write a rough draft, plan illustrations and layout and include a tentative schedule for completion of various phases of proposal preparation.
4. Review and revise

Organization of the proposal:

- Paragraph 1 – Background material leading to a statement of the problem
- Paragraph 2 – Definition and qualification of the issue.
- Paragraph 3 – Explanation of the scope of the issue
- Paragraph 4 – Descriptive procedure toward solution of resolution of the problem.
- Paragraph 5 – Bibliography or proof of research and of ample research materials.