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Campus Memorandum

Date: December 17, 2018

From: Gene R. Larson, Director

To: Faculty & College Deans

Subject: Part 1: Technician Fee Schedule for Non-compliance, Life Threatening, or Non-Life Threatening Issues

Part 2: 2019 Cage Per Diem, Services and Fee Price Structure

Part 1

Technician Fee Schedule for Non-compliance Issues

As most of you are aware, the staff and students in the University’s Animal Resource Center (ARC) both monitor and care for the University’s research animals based on The Guide for the Humane Care and Use of Laboratory Animals (The Guide) and the Animal Welfare Act (AWA). The ARC includes the University Vet (UV), technicians, and management. The ARC communicates directly with Principle Investigators (PI) through email, phone, or text when health and welfare issues arise. This communication is vital to ensure the proper care of each animal. When ARC technicians find a non-compliance issue or a life-threatening problem, they contact the UV for consultation. The UV may then authorize animal treatment or euthanasia based on regulations defined in The Guide or the AWA.

Extra time is required by the ARC technicians to correct a non-compliance and notify PIs of issues. The following fee structure will be instituted to financially compensate ARC for additional technician time.

Under the direction of the UV all non-compliance issues (per the Guide) and life threatening issues (health and welfare) will be corrected/resolved at the time of discovery by ARC technicians. The technician fee is $25 per incident.

 The following are non-compliance and life threatening issues that require immediate action/correction

1. Non Compliance Issues
	1. Overcrowding
		1. A male with a female and a litter of pups
		2. Over 5 adult mice in a cage (see regulations)
		3. Over 3 adult rats in a cage (see regulations)
		4. Past due weaning (past day 28 days), rodents should be weaned at 21 days
		5. Double litters
2. Life threatening Issues(May or may not be a non-compliance)
	1. Basic necessities shortage
		1. Low or empty water bottles
		2. Low or no food
	2. Dead animal in social housing
	3. No water bottle on weanlings
	4. Severe fighting/aggression
	5. Moribund/sick animals

The following list are issues considered non-life threatening

These non-life threatening issues may or may not be considered a non-compliance unless they are left unattended or untreated. These issues can be corrected by the PI and/or the PI’s lab staff. The PI will receive notification by ARC staff via text, email, or phone. The PI will be notified daily until the issue has been resolved. The technician fee is $20 per incident per day. If the incident is not corrected it may become a non-compliance and require correction by the ARC technicians or action by the IACUC.

1. Inaccurate or missing fasting cards
2. Dominance or fighting which requires separation
3. Barbering not monitored
4. Inadequate daily checks
5. No monitoring/treatment tab
6. Ulcerative dermatitis (UD) left untreated
7. Lethargic animals not treated
8. Dead animals not removed from cages
9. Finding live pups in cages on dirty cage rack
10. Not clearing issues in the computer program
11. Not logging daily checks
12. Not checking animals at least every 12 hours post-surgery
13. Not providing a post-surgical log in the animal room

Technician Fees

The PI/faculty member’s consolidation (20-) account will be charged directly for all fees incurred by each PI. Grant funding cannot be utilized to pay for a technician fee associated with resolving a noncompliance. The IACUC is notified on the 3rd repeated non-compliance incident in a calendar month.

Part 2

Cage Per Diem, Services and Fee Price Structure

The pricing structure listed below is effective as of January 1, 2019. For all custom projects, please consult the ARC Vivarium Director for a quote.

Cage per diem fees are tiered according to colony pathogen status and breeding strategies. An Elite colony is SPF (specific pathogen free) and excludes the following pathogens: MNV (Murine norovirus), P. pneumotropica, Helicobacter, and Staph. The Conventional SPF colony will allow the pathogens MNV, P. pneumotropica, Helicobacter, and Staph.

Elite mouse, general colony $0.50/cage/day

Elite mouse, simple breeding colony $0.60/cage/day

Elite mouse, Complex breeding schemes, ear tagging genotyping, fostering, etc. $0.65/cage/day

Conventional mouse SPF colony, MNV, P. pneumotropica, helicobacter $ staph

$0.75/cage/day

Rat shoebox micro-isolator $0.75/cage/day

ARC services and fee prices will increase by 3% each fiscal year.