Congratulations!

You have been successfully exited from the AmeriCorps system.

Follow these steps to redeem your education voucher:

**Register at this site:**
[https://my.americorps.gov/mp/login.do](https://my.americorps.gov/mp/login.do)

- Click on “Register to create a new Member/Alum account”
Enter in the following information and click “Submit.”

You will then see a screen that looks like this:

Go to your email and click on the link that they send to you so that you can proceed with the next steps.

Click on “My Education Award” on the left menu.
Click on “Create Education Award Payment Request” on the left-side menu. Select “Education Expenses” from the Payment Type drop-down menu, and use current or upcoming semester in which you are registered for classes, and then the total amount as the Amount Authorized. You don’t have to use your total award all at once, but you can.
When you search for the Institution, enter Brigham Young University and Provo. This is the address that will auto-populate. It is correct.

Notice how the Status is “Pending Institution Action.”
Once everything has been accepted, the status will change to “Accepted by Institution.”

Things to do for BYU:

- Verify your address in Route Y is correct. This is the address BYU will use to send the AmeriCorps tuition reimbursement to you.

If you have any questions, please call Charlene Clark at (801) 422-7438 or by email at charlene_clark@byu.edu.