



Brigham Young University

HR Operations Center 2024 WSC Provo, Utah 84602 (801) 422-9675 Ext. 2

EIN# 87-0217280

To: Social Security Administration

Re: F-1 Student Employer's Letter

The following F-1 student is employed with Brigham Young University and will be working a maximum of 20 hours per week, except when on University Approved Vacation and University Holidays and Breaks:

Student Name	
Date Work Will Begin	
Student Job Title	
Department	
Supervisor Name	
Supervisor phone	

Department signature

Title of Signee

Date

- Department - complete this form and give to the international student.
- International Student - Go to <https://ist.byu.edu> to request your Letter of Certification to apply for your social security card.