

MAKE SURE TO:



UNDERSTAND THE AI SERVICE

Know the AI service's limitations, security and privacy policies, and pricing.

FOLLOW UNIVERSITY GUIDELINES

Always refer to the University's data privacy and appropriate use policies.



USE AI AS A TOOL

Acknowledge AI's capabilities and limits, using it to supplement, not replace, human work.

SEEK GUIDANCE

Ask your department CSR or OIT representative for clarification on AI usage.



PRIORITIZE ACCURACY

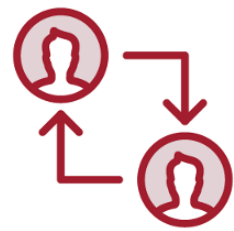
Take time to understand AI concepts, practice with small projects, and avoid large-scale, customer-facing services.

STAY INFORMED

Keep up to date with guidelines and updates communicated by campus leadership.



PLEASE DO NOT:



SHARE UNPROTECTED DATA

Don't share data with any AI without business contract to ensure data privacy. The University does not currently have contracts for AI.

RELY SOLELY ON AI

Always cross-check AI-generated results for accuracy and appropriateness.



EXPOSE SENSITIVE DATA

Don't enter confidential or restricted University information into AI services like ChatGPT. Examples of this information include student records, employee salary data, YMessage communications etc.

VIOLATE PRIVACY REGULATIONS

Don't enter confidential or Personal Identifiable Information (PII), including protected student data, into AI systems.

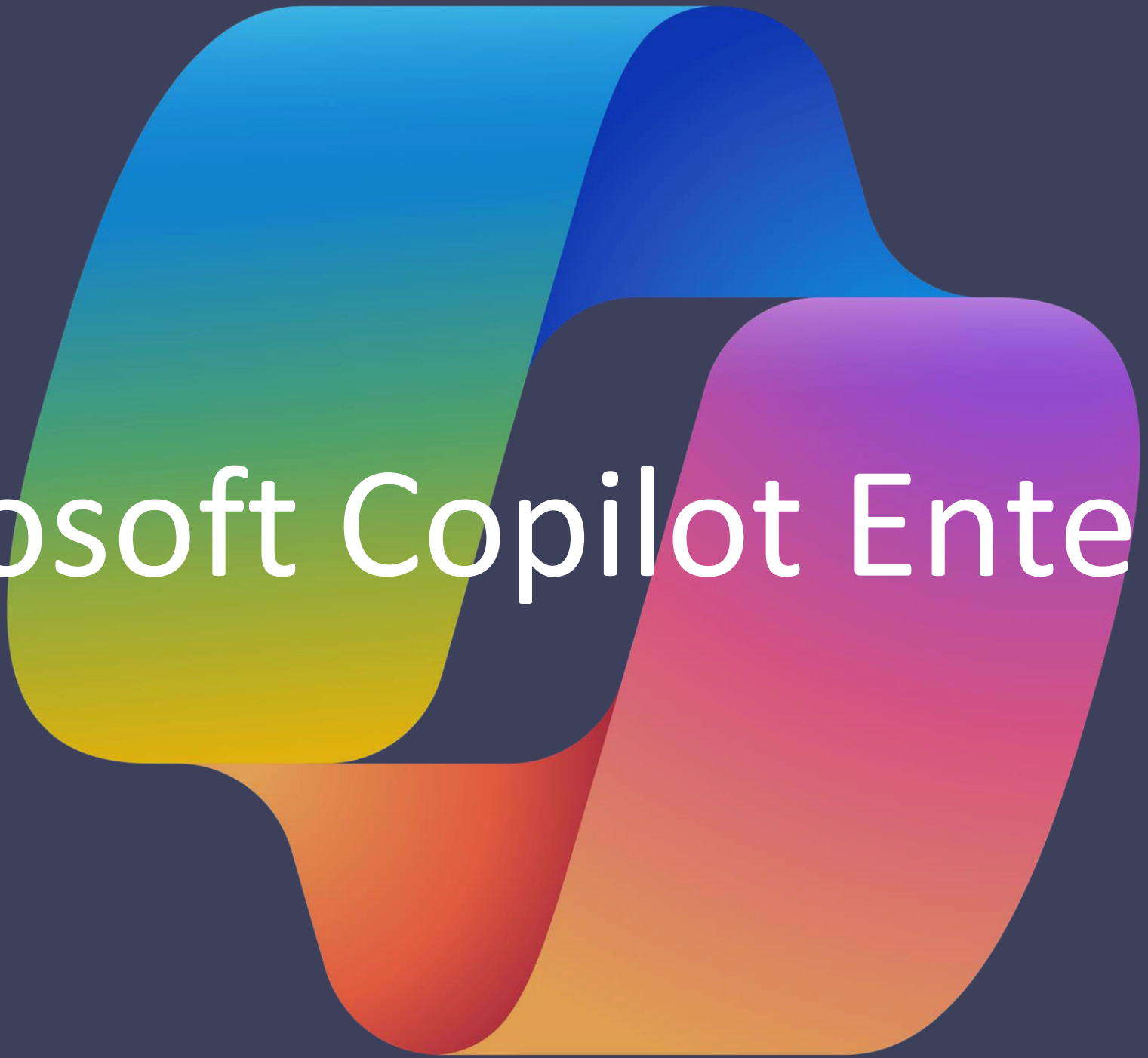


“Nonpublic Institutional Data means any data created, owned, or processed by the university that is not publicly published or available.”

University Data Use, Privacy, and Security Policy



GenAI Portal

The Microsoft Copilot logo is a stylized, rounded 'C' shape composed of five overlapping, rounded rectangular segments. From top-left to bottom-right, the segments are colored: light blue, dark blue, green, yellow, and orange. A sixth, larger rounded rectangular segment in a gradient of purple and pink is positioned on the right side, overlapping the others.

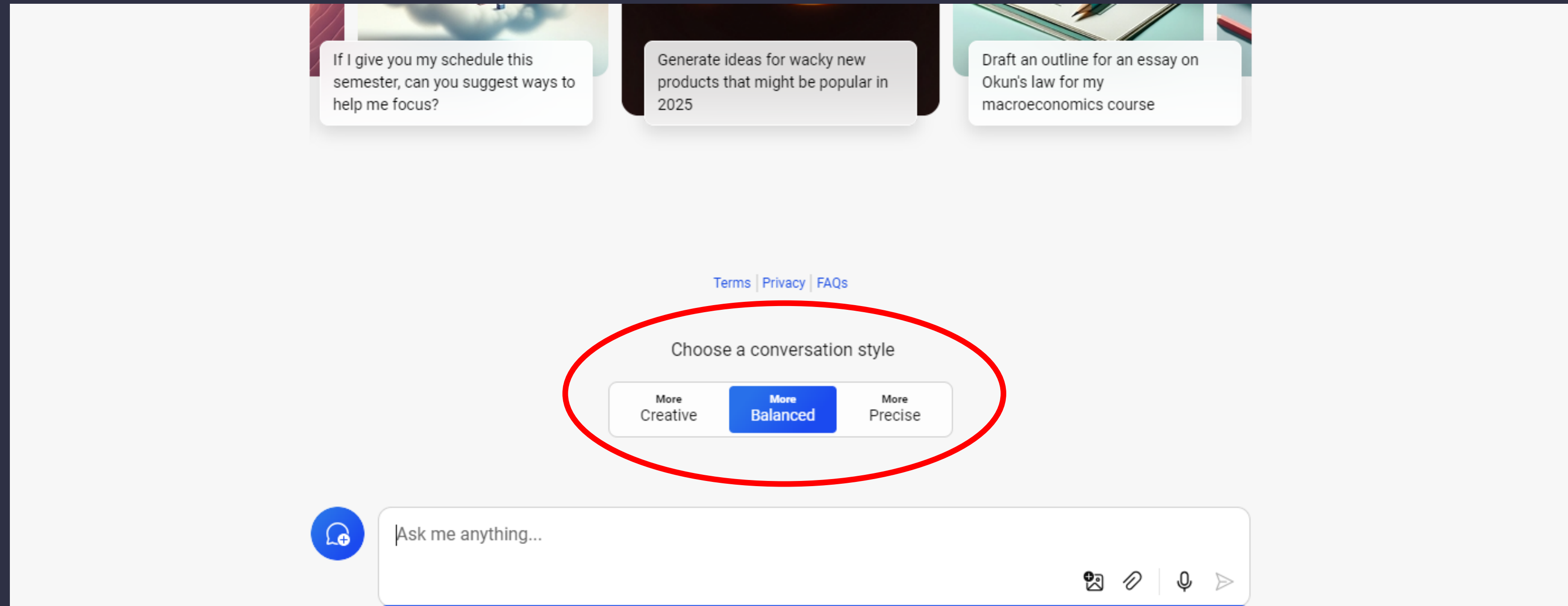
Microsoft Copilot Enterprise

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Copilot Demo

Features - Conversation Style



Features - New Chat

If I give you my schedule this semester, can you suggest ways to help me focus?

Generate ideas for wacky new products that might be popular in 2025

Draft an outline for an essay on Okun's law for my macroeconomics course

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Choose a conversation style

More
Creative

More
Balanced

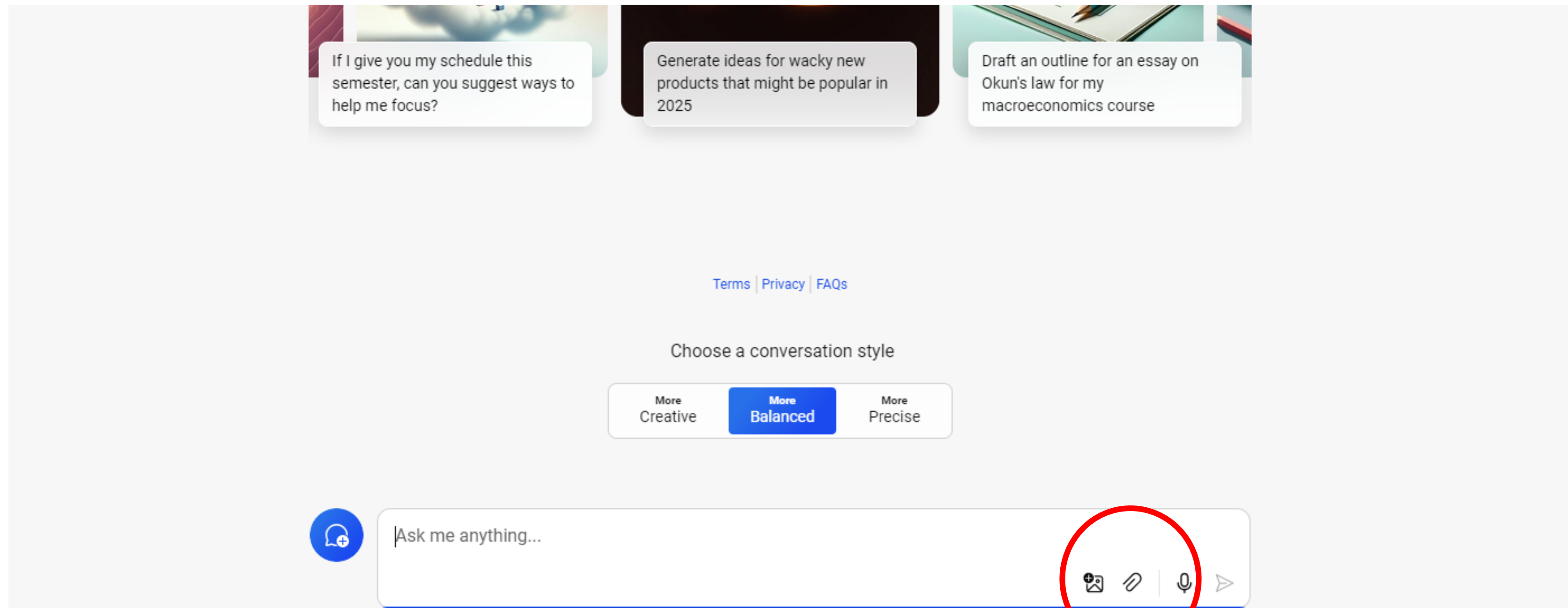
More
Precise



Ask me anything...



Features - Attachments



Features - Notebook

Microsoft COPILOT NOTEBOOK nicka0@byu.edu

Copilot

Your everyday AI companion

If I give you my schedule this semester, can you suggest ways to help me focus?

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Choose a conversation style

More Creative **More Balanced** More Precise

Ask me anything...

What's on your mind? Write a detailed prompt to collaborate with Copilot. Use Shift+Enter to submit a message.



Copilot will create your content here